

Appointment Type: Permanent
Working Time: Full Time
Reference Code: 20972i 2
Opening Date: 03/08/2010
Closing Date: 03/10/2010

Application Development Supervisor (ITS6)

\$5,535 -7,258 (Monthly) Range 70 with a comprehensive benefits package!

Agency Information

The Department of Corrections is seeking a highly motivated and qualified individual for an Application Development Supervisor, Information Technology Specialist 6 position, located at the Department of Corrections Headquarters, in Tumwater, Washington.

APPLICATION PROCESS:

IN ORDER TO BE CONSIDERED FOR THIS POSITION, WHEN APPLYING, YOU MUST COMPLETE THE ENTIRE APPLICATION WIZARD, INCLUDE AN UPDATED RESUME AND A LETTER OF INTEREST EXPLAINING IN DETAIL HOW YOU MEET THE REQUIRED AND DESIRED QUALIFICATIONS OF THIS POSITION AS OUTLINED IN THIS RECRUITMENT.

Agency Profile:

The Department of Corrections, as a partner in the criminal justice system, enhances public safety, administers criminal sanctions and programs in accordance with the law, and provides leadership for the future of corrections in Washington State.

Agency Mission: To Improve Public Safety.

DOC offers:

- Hundreds of rewarding and exciting careers
- Flexible schedules
- Comprehensive compensation packages
- Training and development opportunities
- Tuition reimbursement
- The fulfillment of public service

The Department consists of the Office of the Secretary, Prisons Division, Community Corrections Division, Government, Community Relations & Regulatory Compliance Division, Administrative Services Division, Offender Treatment & Re-Entry Programs Division, and Health Services Department. The Department employs over 9,000 staff and has a biennial budget of approximately \$1.8 billion.

For additional information about the Department of Corrections, please visit www.doc.wa.gov.

Duties

This position reports directly to the Application Development Manager and is designated, in writing, as an expert with the highest IT technical authority for Application Development on Microsoft Platform using web development technologies. This position directly supervises a team of application developers and contract programmers.

Other duties include but are not limited to:

- Responsible to work with IT management to establish the information systems development standards, tools and to ensure the accuracy and completeness of developmental artifacts;
- Provide leadership for the delivery of application development projects and activities adhering to approved application development processes;
- Coordinates, monitors and supervises ongoing application development and maintenance activities pertaining to scope, objectives, estimates, unit testing, designs and coding;
- Writes status reports and other development related documents associated with the delivery of application projects;

- Reviews the work of development staff to ensure customer satisfaction; and
- Write codes using programming languages on Microsoft Platform.

Qualifications

REQUIRED QUALIFICATIONS:

A Bachelor's degree including 9 semesters or 15 quarter hours of computer science courses and five years of consultative, administrative, or supervisory experience in information technology analysis, system maintenance, or troubleshooting/problem resolution experience, or analyzing, designing, or programming computer systems applications or databases from an accredited institution whose accreditation is recognized by the U.S. Department of Education or the Council for Higher Education Accreditation (CHEA), or a foreign equivalent.

OR

An Associate's degree or completion of an accredited vocational training program in an information technology or related program and six years of consultative, administrative, or supervisory experience in information technology analysis, system maintenance, or troubleshooting/problem resolution experience, or analyzing, designing, or programming computer systems applications or databases.

OR

One year as an Information Technology Systems Specialist 4 or an Information Technology Application Specialist 4 or equivalent or higher. Consultative, administrative, or supervisory experience in information technology analysis, system maintenance or troubleshooting/problem resolution experience, or analyzing, designing, or programming computer systems applications or databases will substitute for education on the basis of one year of experience for two years of education. A Master's degree will substitute for one year of the required experience except for the specified Information Technology Systems Specialist 4 or Information Technology Application Specialist 4 requirement.

- Knowledge of principles of management, employee performance management and measuring results.
- Experience and ability mentoring professional and technical staff.
- Four or more years experience in system development life cycle.
- Five or more years experience writing code using programming languages on Microsoft Platform.

PREFERRED/DESIRED QUALIFICATIONS:

- Seven or more years of experience in application development on multi-tiered systems.
- Knowledge of systems development on Microsoft platform like Web applications, .NET framework, SQL Server.

Special Notes

SPECIAL REQUIREMENTS/CONDITIONS OF EMPLOYMENT:

- Must pass a NCIC criminal justice records check.
- Required to sign and comply with the IT Staff Expectations document.

Please consider the following when deciding whether to apply for this opportunity:

- May require extended work hours to meet the needs of the project (s).
- Position may require travel.
- Willing to enter into Department of Corrections secured confinement facilities for extended periods of time, and abides by applicable policies and procedures of these facilities.
- Perform Essential Functions in an "open concept" (low walls) environment.
- All Department of Corrections' employees are fingerprinted for a criminal history background check; and
- All DOC facilities are smoke and/or tobacco free.

Application Process:

In order to be considered for this position, when applying you must complete the entire Application Wizard and also include an UPDATED RESUME AND A LETTER OF INTEREST EXPLAINING IN DETAIL HOW YOU MEET THE REQUIRED AND DESIRED QUALIFICATIONS OF THIS POSITION AS OUTLINED IN THIS RECRUITMENT.

To ensure you complete the entire application, once in the Application Wizard, scroll to the right of the page and use the arrows to go to additional tabs. Remember to click on "Save" at the bottom of each tab to ensure your entries are saved. Be sure to also unlock your profile and keep your email address and other contact information current.

For further information about managing your application and profile, please refer to "Manage Your Job Applications and Profile" link located under the "Tips & Help" heading within www.careers.wa.gov.

Other Information

Washington State Employees enjoy outstanding comprehensive benefits including health, dental, life and long-term disability insurance; vacation, sick, military and civil leave; dependent care assistance program; employee advisory service; deferred compensation plans; educational benefits program; 11 paid holidays; flexible work hours; training; and state retirement plans. For more information please visit: <http://www.doc.wa.gov/jobs/benefitssummary.asp>.

The Core Competencies for all Department of Corrections' employees include: Safety, Treats Others with Respect and Courtesy, Dependability, Accountability, Judgment and Problem Solving, Leadership, Communication, Relationship Building, and Ethics and Integrity.

The State of Washington is an equal opportunity employer. Persons with a disability who need assistance in the application or testing process, or those needing this announcement in an alternative format, may call (360) 664-1960 or toll free (877) 664-1960 or Telecommunications Device for the Deaf (360) 664-6211. For questions about this recruitment, email erlasley@doc1.wa.gov.

How to Apply

For job seekers who are not permanent state of Washington employees:

1. Go to <http://careers.wa.gov/SearchAndApply.htm>.
2. If you are a new user, click on Register Now under the heading: **New Users**. Complete the fields under the **Registration** page. Remember to read and confirm acceptance of the Data Privacy Statement under the **Data Privacy Statement** header. Click Register. You are encouraged to build your profile in the system by clicking Option 1: Build Resume Profile under the header **My Resume**. Returning users can log-in by clicking the Job Seekers Login button.
3. Click on Apply Directly under the heading **My Job Search and Applications**.
4. In the reference code field, enter NB00020972* and click on Start Search.
5. Click on the link Application Development Supervisor (ITS6), Tumwater, WA under the **Job Posting** column heading to view the complete announcement and apply.
6. Click through all the tabs along the top to complete your application and a questionnaire.
7. Attach your current resume through the **Attachments** tab.
8. Submit a cover letter summarizing how your knowledge, skills and abilities meet the minimum qualifications of this position under the **Cover Letter** tab.
9. Your application will not be submitted until you hit the **Submit** button under the **Send Application** tab. Make sure to review all your information as you will not be able to edit your application once it has been submitted.

10. If you would like to see the status of your application, click on View Profile and Application History Statuses and Scores under the **My Job Search and Application** column heading on the **External Job Seeker Start Page**. You will be able to view your questionnaire scores on this page, including the latest status of all your applications.

Help is available

- A users' guide for applying to jobs is available at <http://careers.wa.gov/help/>.
- If you need assistance applying for this job, please call DOP at (360) 664-1960 or 1-877-664-1960 or e-mail Information@dop.wa.gov.